(d) COMMUNITY INFORMATIONAL HANDBOOK FOR NEW RESIDENTS/WORK WITH REALTORS, CHAMBER, AND NON-PROFIT GROUPS FOR COMMUNITY OUTREACH (WELCOME WAGON CONCEPT).

ATTACHMENT 1
VILLAGE OF ROMEOVILLE
WILL COUNTY, ILLINOIS

Village of Romeoville

Where Community Matters

History

The Village of Romeoville is located in Will County along the Des Plaines River in the northeastern part of the State of Illinois.

The French geographer Louis Jolliet and the Jesuit Missionary Father Jacques Marquette are thought to be the first Non-Native American men to travel though the region in 1673. Large numbers of Non-Native Americans did not arrive in the area until the late 1820's, when access to the Great Lakes Plains became easier due to the opening of the Erie Canal in New York.

In the early 1800's, Congress brought forward plans to construct the Illinois-Michigan shipping canal to facilitate greater non-Indian settlement. The plans called to connect Lake Michigan and the Illinois River. With President Jackson's Indian Removal Act of 1830, Native American villages along the canal were moved out and replaced with new towns and villages. In 1835, the canal's board of commissioners laid out the town of "Romeo", its original name. Romeo was named in honor of the Shakespearean hero and planned as a romantic twin city and rival for nearby "Juliet". Juliet's name was later changed to Joliet to honor the famous explorer Louis Jolliet and Romeo shortly followed by becoming Romeoville.

The Illinois and Michigan Canal was completed in 1848 and connected the Great Lakes to the Mississippi River along a well established Indian portage route. The 97 mile canal extended from the Chicago River near Lake Michigan, to the Illinois River at Peru, Illinois. It rapidly transformed Chicago from a small settlement to a critical transportation hub between the East and the developing Midwest.

With a history dating back to the middle of the 19th Century, "Romeo" grew with its bustling stone quarry industry. Romeoville acquired the distinction of becoming the "Stone City", even before Joliet. Many fine examples of buildings constructed of Romeo limestone still exist, including the Illinois Capitol Building in Springfield.

On January 19, 1895 residents of Romeoville voted for incorporation. Romeoville was officially proclaimed as a village on January 21, 1895. One month later, Louis Hamann was elected the first President of the Village of Romeoville Board of Trustees.

As with many communities throughout the nation at this time, fire took a toll on the Village during its early development. On April 11, 1918 the entire Village was threatened by fire as Peter Startz's saloon, residence, icehouse, garage and barns were destroyed. Before the fire could be entirely extinguished, Richard Farrell's grocery store and home were also ruined.

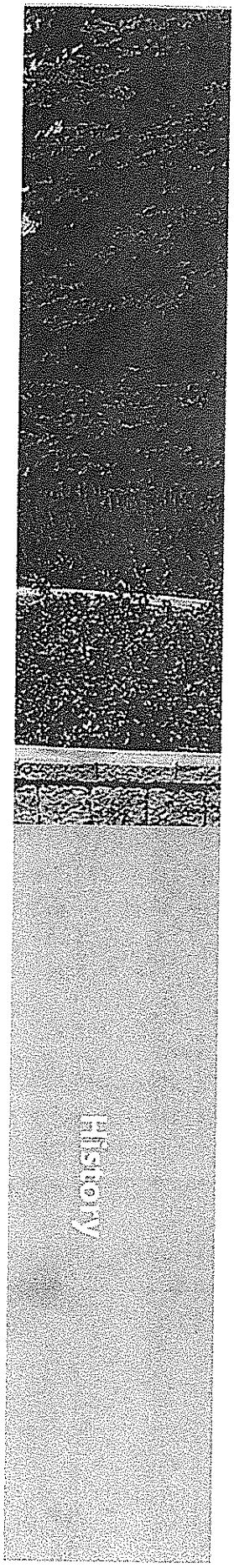
In 1922, Gleaners Hall on Naperville Road at Illinois Route 53, was built and became the center of the Romeoville community for many years to follow. In 1963, the hall was burned down in a controlled practice by local fire departments to make way for a modern subdivision of homes.

The population of Romeoville in 1929 was 200 people with approximately 46 residences. Romeoville prided itself on having the Lockport Grain Elevator, three taverns and Romeo Beach within its corporate limits. Digging again occurred in Romeoville in the early 1930's when the Chicago Drainage Canal was deepened. The Canal then became known as the Chicago Sanitary and Ship Canal.

Lacking new industries, Romeoville's population gradually declined during the first half of the twentieth century. Illinois Bell Telephone Company records indicate ten telephone subscribers in the Village in 1935. Census figures show 180 residents in 1939; 170 residents in 1940; and 147 residents in 1950.

In 1957, Romeoville entered a new era in its history when over six hundred acres of farm land on the west bank of the Des Plaines River on Illinois highway 66A, (now known as State Route 53), was annexed for the development of Hampton Park subdivision. In 1964, another section of 446 acres of the subdivision was annexed to the contiguous area of the village. These annexations, in addition to other small parcels of annexed land, greatly increased the Village's population. It increased from 197 residents in 1957 to 3,574 residents in 1960; to 6,358 residents in 1963; to over 15,000 in 1971.

The Village of Romeoville also experienced a very large period of growth from the early 1990's to the present day. A Special Census conducted in 2006 indicated that Romeoville's population was 36,709 residents, resulting in a 75% increase since the year 2000. This growth in the population continues to bring a healthy and diverse mix of residential, commercial and industrial development welcomed by the Village as we move forward in the 21st Century.



Directory

Resident Services Phone Number 3-1-1

Resident Services Online
www.romeoville.org

- Make suggestions
- Request information or action
- Receive email notifications of events or news

Village Hall (815) 886-7200
1050 West Romeo Road
Monday - Friday 8:00 a.m. - 5:00 p.m.

Finance Department
- Water Billing Department (815) 886-7212

Community Development
- Planning & Zoning (815) 886-7213
- Building Inspections (815) 886-7203

Fire Prevention (815) 372-404

Police Department (815) 886-7219
1050 West Romeo Road Emergency - 911
- Code Enforcement (815) 886-7215

Fire Department
Station 1 (815) 886-7227
18 Montrose Drive

Station 2
1321 Enterprise Drive

Station 3
698 Birch Drive

Public Works Department (815) 886-1870
615 Anderson Drive

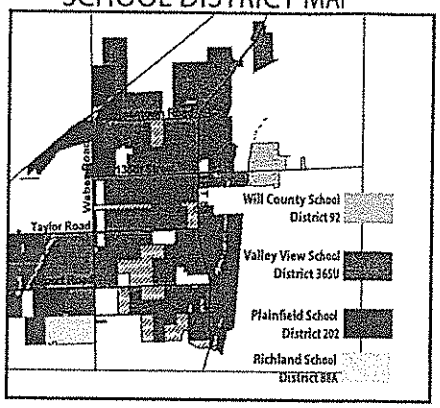
Recreation Department (815) 886-6222
900 West Romeo Road

Emergency Management (815) 886-4085
195 S. Budler Road

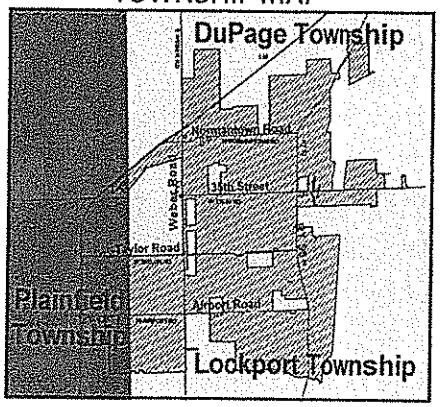
Electronic Recycling Location
195 S. Budler Road
Open during these hours only:
Wednesday - 6:00 - 8:00pm
Saturday - 11:00am - 3:00pm

Taxing District Maps

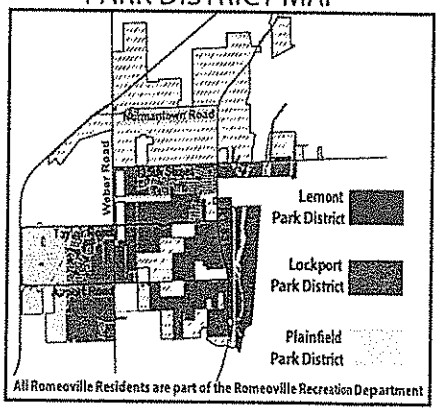
SCHOOL DISTRICT MAP



TOWNSHIP MAP



PARK DISTRICT MAP



www.romeoville.org

Utilities/Refuse Collection

NICOR	(888) 642-6748
ComEd	(800) 334-7661
AT&T	(800) 244-4444
Comcast	(800) 266-2278
Waste Management	(815) 725-4200

Schools

Valley View District 365 U www.vvsd.org	(815) 886-2700
Plainfield District 202 www.learningcommunity202.org	(815) 439-3240
Richland District 88a www.d88a.org	(815) 744-6166
Will County District 92 www.d92.org	(815) 838-8031
Lockport Township High School 205 www.lths.org	(815) 588-8100
St. Andrews www.standrewromeoville.com	(815) 886-5953
Bible Baptist www.bbcromeoville.org	(815) 886-4850
Joliet Junior College www.jjc.edu	(815) 886-3000
Lewis University www.lewisu.edu	(815) 838-0500
Rasmussen College www.rasmussen.edu	(815) 306-2600
Wilco Career Center www.wilco.k12.il.us	(815) 838-6941

Townships

DuPage Township www.dupagetownship.com	(630) 759-1317
Lockport Township www.lockporttownship.com	(815) 838-0380
Plainfield Township www.plainfield-township.com	(815) 436-8308
Wheatland Township www.wheatlandtownship.com	(630) 851-3952

Park Districts

Lockport Township Park District www.lockportpark.org	(815) 838-1183
Plainfield Park District www.plainfieldparkdistrict.com	(815) 436-8812

Fire District

Lockport Township Fire Station 3 www.lockportfire.org	(815) 372-2941

Library Districts

Des Plaines Library www.dpvlib.org	(815) 838-0755
Plainfield Library www.plainfield.lib.il.us	(815) 436-6639

Chamber of Commerce (815) 886-2076
www.romeovillechamber.org

Romeoville Post Office (815) 886-9040

Community Service Council (815) 886-5000
Provides counseling services to residents
www.thecsc.org

Will County Clerk (815) 740-4615
Voter Registration
www.willclrk.com

Will County Property Taxes (815) 740-4648
www.willcountytreasurer.com

Beautification Commission

The Beautification Commission assists in the beautification of the Village by suggesting solutions to resolve the problems of properties that do not meet the minimum standards. The Commission identifies homes, businesses and industries that are being maintained in an extraordinary condition and recommends recognition awards. They also maintain the Good Neighbor Fund in an effort to promote property maintenance.

Downtown Redevelopment Commission

The Downtown Romeoville Redevelopment Commission is a group of residents, property and business owners and Village officials with the objective of guiding the redevelopment of Downtown Romeoville. The Commission provides inputs on plans, proposals and programming for the downtown area.

Economic Development Commission

The Economic Development Commission is a group of developers, business owners and Village Officials with the mission of facilitating balanced economic growth that enhances the quality of life in Romeoville.

Ethics Commission

The Ethics Commission investigates, conducts hearings and deliberations, issues recommendations for disciplinary actions, imposes fines and refers violations of the ethics ordinance to the appropriate attorney for prosecution.

Finance Committee

The Finance Committee evaluates and reviews topics pertaining to a wide range of activities pertaining to the Village's finances and the operations of the Finance Department.

Fire and Police Commission

The Board of Fire and Police Commissioners appoint all officers and members of the Fire and Police Departments of the Village.

Green Team

The Green Team advises the Village on ways to target environmental goals, educational campaigns and encourage schools, non-profit and religious organizations, businesses and residents in conserving natural resources, alleviating the effects of global warming and promoting sustainability.

Planning and Zoning Commission

The Planning and Zoning Commission is responsible for preparing a comprehensive plan for the guidance, direction and control of the growth and development or redevelopment of the Village and recommending changes to the official comprehensive plan from time to time as may be deemed necessary.

Romeoville Emergency Management Agency

The Romeoville Emergency Management Agency is a municipal agency comprised of volunteers who are on call 24 hours a day, 7 days a week providing additional manpower and resources for public safety. They assist Romeoville's Police and Fire Departments as well as all of the other Village Departments as needed. They also operate and maintain the outdoor warning siren system for the Village. Every member is a certified weather spotter as well as being trained in all other areas of response including traffic control, pump outs, first aid, emergency lighting, search and rescue, emergency shelter and communications.

RPTV

Romeoville Public Television provides a service to the community by creating original programming that can be viewed on cable within the community. RPTV provides the training and equipment necessary to videotape sporting events, theater and special events in the Village such as RomeoFest. RPTV is an all volunteer organization that exists through community involvement.

Senior Commission

The Senior Service Commission is a seamless network of services and resources for the senior population of Romeoville. Functions of this commission will include addressing and discussing areas of importance to senior citizens and making recommendations to the Village Board as necessary. Also the commission helps by assisting senior citizens in obtaining support from local governmental or other local agencies, highlighting additional resources and offering educational opportunities.

Veterans Commission

The Veterans Commission recognizes the contributions of residents of the Village who have served in the Armed Forces of the United States. The Commission assists veterans in preserving their rights in obtaining benefits from various governmental agencies by cooperating with the agencies for the benefit of the veterans and educating the citizens as to the accomplishments and contributions of veterans.

Youth Outreach Commission

The mission of the Youth Outreach Commission is to serve as an advocate that collaborates and communicates resources and services that will engage youth of all ages and families to make positive choices to enhance their lives as well as their communities.

The award winning Romeoville Recreation Department exists to provide quality recreational services to the Romeoville community through a diversified selection of classes, programs, athletic leagues and community events to all age groups. From toddlers to senior citizens every resident can find an activity or event that will suit their needs. It is the desire of the Recreation Department to continue to add to its already wide variety of leisure time activities that are offered to residents.

Recreation Center

The 55,000 square foot Recreation Center is the hub of Recreation Department activities and features two full court gymnasiums, various program and meeting rooms, preschool classrooms, a gymnastics area, an indoor playground, a senior/teen center and a fitness center.

The 3,000 square foot Fit 4 Life Fitness Center features state-of-the-art cardio and strength training equipment, locker rooms with showers and a beautiful aerial view of Village Park. A variety of membership packages are available as well as personal training and aerobics classes.

Open Gym and indoor walking is available every day of the week for certain age groups. Participants can get their daily walk in, practice their basketball skills or meet up with friends. Please contact the Recreation Department for hours as they may vary.

Your child will have an adventure to remember at the Jungle Safari Indoor Playground. Slither through the anaconda slide, listen to the sounds of the jungle and let your imagination go WILD. The Jungle Safari also serves as a child care area for program and fitness center participants. Jungle passes are available for purchase.

Birthday parties are another feature of Recreation Center offerings. Choose from Dance, Sports, Pajama, Gymnastics and Jungle Safari Parties. All party packages include admission for 12 children, a balloon decorated party room, pizza, drinks, a surprise for each child and a group photo.

Rental opportunities are also available for the meeting rooms and gymnasium at the Recreation Center. These facilities are perfect for parties, banquets, showers, luncheons and other special events and activities.

Recreation Programs & Events

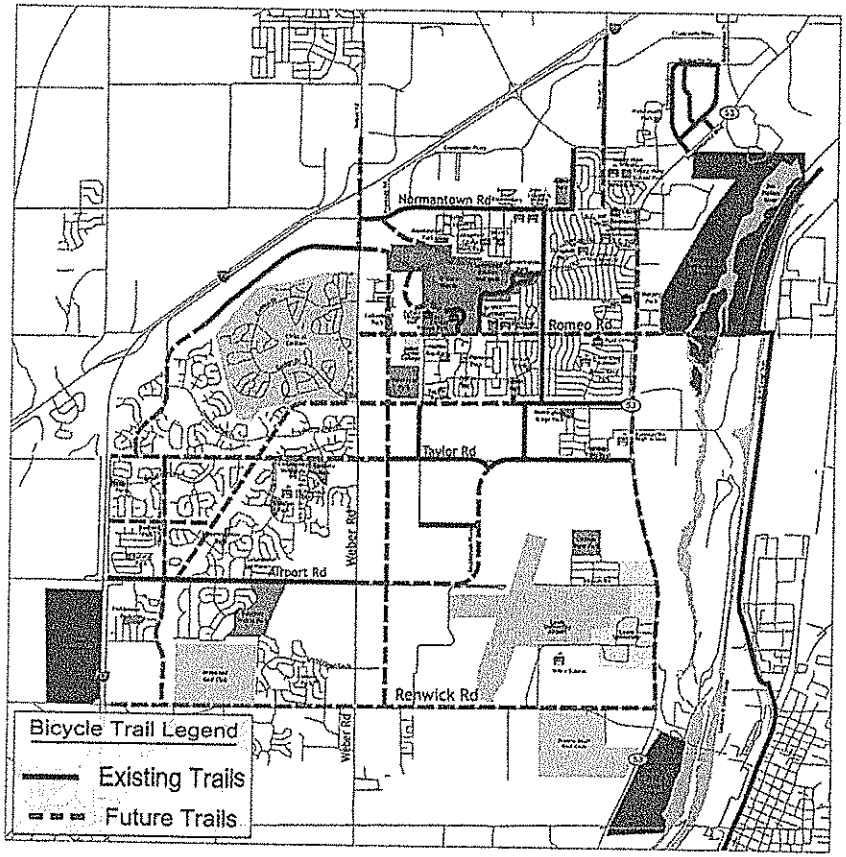
The Recreation Department publishes a quarterly brochure with new and exciting events and programs available each season for residents of all ages. These programs include early childhood and youth classes, Creative Play Preschool Program, day camps, teen programs, adult educational programs, active living seminars and clubs, athletic classes and leagues, aerobics and dance classes, trips and much more. Registration for these programs takes place at the Recreation Center shortly after the brochure is delivered to residents.

Parks

The Romeoville Recreation Department owns and maintains over 296 acres of park land with 7 community parks and 22 neighborhood parks. Each year, residents can expect new and improved parks with updated playground equipment and additional park sites. Recently completed projects include Mather Park in the Misty Ridge subdivision, Pacific Park in the Malibu Bay subdivision and nine soccer field lights at Volunteer Park and Deer Crossing Park, which will feature an amphitheater, playground and picnic shelter with a music theme design.

Romeoville's bike trails are also expanding as the Recreation Department works on extensions to Romeoville High School, Weber Road and through various parks.

In addition, certain park sites feature baseball and softball fields, soccer fields, football fields and concession stands. Residents also have the opportunity to rent picnic shelters at the Village Park and O'Hara Woods park sites.



Parks and Recreation

1. Atchley Park (614 Murphy Dr)
2 acres - playground, pavilion, picnic tables and parking lot

2. Boucher Prairie Park (1649 Richfield Trail)
70 acres - playground, nature area and open space

3. Budler Park (1912 Trafalger Dr)
1 acre - playground

4. Century Park (1475 West Taylor Rd)
12.5 acres - concession, playground, basketball courts, ball fields, soccer field, horseshoes, picnic tables, biking/walking trail, nature area, open space and parking lot

5. Columbus Park (435 Claire Ave)
1 acre - playground, pavilion and picnic tables

6. Conservation Park (524 West Belmont Dr)
7 acres – playground, sand volleyball, pavilion, picnic tables, biking/walking trail, fishing at Lake Strini, horseshoes and parking lot

7. Deer Crossing Park (1050 West Romeo Rd)
14.5 acres - amphitheater, concessions, playground, pavilion, picnic tables, biking/walking trail and parking lot

8. Fieldstone Park (219 Ashbrooke Dr)
3 acres - playground, pavilion and picnic tables

9. Georgetown Park (315 Shenandoah Dr)
1.5 acres - playground

10. Haley Meadows Park (635 Golden Rod Ave)
.5 acre - playground

11. Hampton Park (329 Arlington Dr)
.25 acre - playground and parking lot

12. Hassert Park (620 Huron Dr)
1.5 acres - playground, pavilion and picnic tables

13. Independence Park (1730 West Raleigh Trail)
9 acres - playground, pavilion, picnic tables and biking walking trail

14. Jaycee Park (950 East Murphy Dr)
1.5 acres - playground, pavilion and picnic tables

15. Kiwanis Park (720 Shannon Dr)
.5 acre - playground

16. Lakeshore Park (301 Zinnia Dr)
1 acre - playground and open space

17. Lakewood Estates West Park (620 Michigan Dr)
1.5 acres - playground, pavilion, picnic tables and open space

18. Malibu Bay Park (1021 Princeton Ave)
1.5 acres - playground

19. Mather Park (735 Sunrise Dr)
9.5 acres - playground, pavilion, picnic tables, biking/walking trail and open space

20. Meadowalk Park (500 Honeytree Dr)
1.5 acres - playground, pavilion, picnic tables and open space

21. Murphy Park (11 Montrose Dr)
.5 acre - picnic tables and parking lot

22. Nottingham Ridge Park (Martingale Ave and Ferndale Ave)
4 acres – playground, pavilion, picnic tables and open space

23. O'Hara Woods Nature Preserve (524 West Belmont Dr) 60 acres - playground, pavilion, picnic tables, fishing, horseshoes, biking/walking trail, nature area and parking lot (outdoor rental available)

24. Pacific Park (1000 Key Largo Dr)
1 acre - playground

25. Rotary Park (2023 Whitmore Dr)
1.5 acres - playground and open space

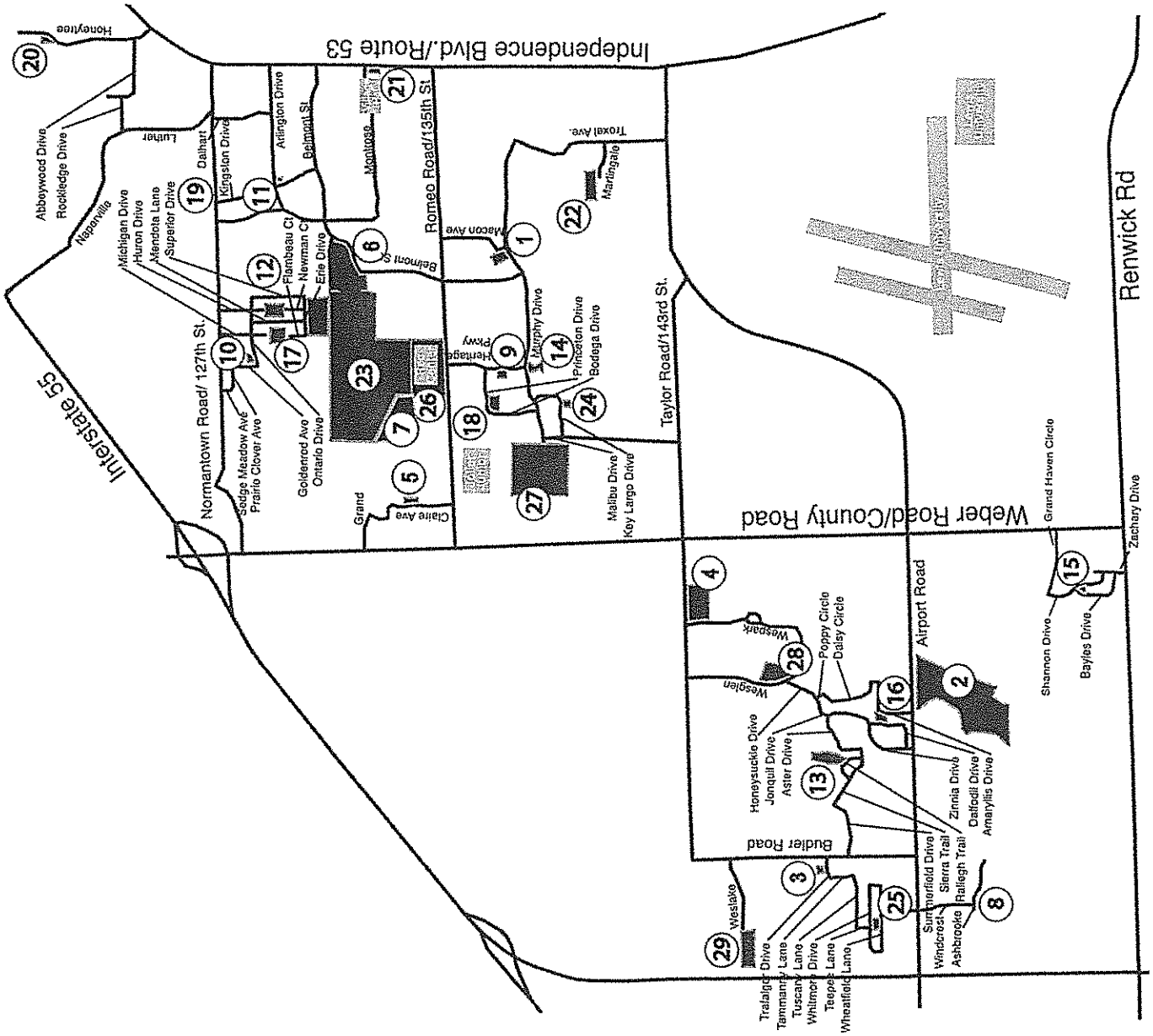
26. Village Park (900 W. Romeo Rd)
30 acres - concession, playground, tennis courts, ball fields, football field, pavilion, picnic tables, biking/walking trail, horseshoes, nature area, open space and parking lot (outdoor rental available)

27. Volunteer Park (1100 West Murphy Dr)
42 acres - concession, playground, ball fields, soccer fields, pavilion, picnic tables, biking/walking trail, Frisbee golf, skate park, splash pad, open space and parking lot

28. Wesglen Park (120 South Wesglen Prkwy)
8.5 acres - playground, ball fields, pavilion, open space and parking lot

29. Weslake Park (2000 Weslake Prkwy)
10.5 acres - playground, ball field, biking/walking trail, pavilion, picnic tables and open space

Parks and Recreation



January

Open House

This free event features class demonstrations, workouts in the Fit 4 Life Fitness Center, playing in the Jungle Safari Indoor Playground, inflatables, registration for winter/spring programs and information booths from community organizations.

February

Daddy-Daughter Ball

This evening of dancing and fun for dads and their daughters includes a DJ, refreshments, activities and a picture.

March

Breakfast with the Bunny & Egg Hunt

Get your picture taken with the bunny, play in the inflatables or just come for the breakfast. Whatever you come for, you're guaranteed to have a good time. A free outdoor Egg Hunt will follow breakfast activities.

April

Springtide Craft Show

The Annual Spring Craft Show features a variety of talented crafters offering many different items for sale.

T-ball/Girl's Softball Parade

Celebrate the opening day of T-ball and Girl's Softball with a parade by the little stars themselves.

Earth Kite Fly Day

Earth Day Kite Fly celebrates National Kite Fly Month, the arrival of spring and Earth Day. Bring your favorite kite and fill the sky with color.

May

Cinco de Mayo 5K/1 Mile Walk

A family oriented run and walk is held in May. Pre-registration and race day registration is available. Awards will be given for certain finishers.

Community Garage Sale

The Community Garage Sale is held throughout Romeoville. No permits are needed if you are a registered participant.

Memorial Day

Observe Memorial Day with the Village of Romeoville. The service is held annually at Veteran's Memorial Garden, 11 Montrose Drive.

For specific date, time, location, registration or fee information on Special Events, please contact the Romeoville Recreation Department at (815) 886-6222.

June

Neigborhood Park Parties

Spend an evening with your neighbors, friends, family and the Romeoville Recreation Department at one or all four of the Neighborhood Park Parties in June. All entertainment and activities are free.

Downtown Redevelopment Car Show

Whether you have a car to enter or just want to enjoy the cars as a spectator, you'll have a great time. Bring your entire family out for this fun and exciting event.

Summer Concert Series

Romeoville's Summer Concert Series features bands, family entertainment, movies and more.

July

Independence Day Celebration

Celebrate Independence Day with the Village of Romeoville. Bring a blanket or lawn chair and sit back and enjoy the show.

August

RomeoFest

Join the Village of Romeoville for RomeoFest, which has carnival rides, games, live music, food, beverage garden, sports tournaments, children's activities and entertainment and lots of fun for the whole family.

September

Founder's Day Parade

Whether you are watching or participating, you are sure to have a great time. All community organizations, clubs and businesses are encouraged to participate.

Autumn Colors Craft Show

The Annual Fall Craft Show features a variety of talented crafters offering many different items for sale.

October

Halloween Fest

Bring a bag to collect goodies along the Trick-or-Treat Trail and dress in your Halloween costume for the costume contest for kids up to age 12. Other activities include children's entertainment, pumpkin patch, hay rides, inflatables, concessions and more.

November

Veterans Day

Celebrate Veteran's Day with the Village of Romeoville. Service is held annually at Veteran's Memorial Garden, 11 Montrose Drive.

December

Winter Wonderland Festival & Tree Lighting Ceremony

Bring your Christmas wish list and smile big for a picture and visit with Santa. Create festive holiday art or enjoy the many other exciting children's activities during this Winter Wonderland. Held in conjunction with the indoor Winter Wonderland, the Tree Lighting Festival will take place outside.

Garage Sales

Any residential dwelling may have no more than two (2) garage sales per calendar year. Each sale must not exceed three (3) consecutive days. A permit fee of $5.00 is required for each event. Permits are available online at www.romeoville.org.

Home Improvement Permits

All residents are required to check with the Building Inspection Division, 1050 West Romeo Road, for information on local and state codes prior to remodeling or construction of any kind. A list of registered contractors is available at the Community Development Department. For information call (815) 886-7203 during the hours of 9:00 a.m. - 5:00 p.m. Monday through Friday.

Snowfall Parking Restrictions

Odd-Even parking will be in effect after 2 inches of snowfall. All parking restrictions will stay in effect until streets are cleared. After 6:00 p.m. is considered a new day. These dates correspond to your address and the day of the month.

Watering Restrictions

Odd-Even water restrictions will be from 6:00 a.m. - 9:00 a.m. and 7:00 p.m.- 10:00 p.m. Odd-Even watering will be in effect from May 10th through September 10th. These dates correspond to your address and the day of the month.

Block Parties

Any resident wishing to hold a block party should first apply for a permit at the Village Clerk's Office, 1050 West Romeo Road, BEFORE making any arrangements.

Curfew

The curfew for any person under the age of 18 is 10:30 p.m. Sunday through Thursday and 11:30 p.m. on Friday and Saturday.

Siren Testing

Emergency Sirens are tested the first Tuesday of each month at 10:00 a.m.

Irrigation Systems

Village Ordinance requires that a permit be obtained for the installation of all irrigation systems. Application and guidelines are available at the Community Development Department or on our website at www.romeoville.org.

Business License / Contractor License

All businesses and contractors operating within the Village of Romeoville, including home-based businesses, are required to obtain a license. Applications are available on our website at www.romeoville.org.

Animal Tags / Control

All dogs and cats that are six months or older are required by the State of Illinois to have a rabies certificate which must be presented at Village Hall when applying for a dog or cat tag from the Village. Village fees for each animal tag is $4.00. Senior citizens (age 62 and older) may purchase one (1) tag per household at the reduced rate of $2.00. The Village of Romeoville limits the number of pets in each household to four (4). Any pet found roaming the streets will be impounded and the owner will be charged a pick up and boarding fee for each day the pet is taken care of by the Village. All bites, scratches or other injuries to a person by any dog or cat that causes an abrasion or breaking of human skin must be reported to the Police Department at (815) 886-7219.

Line of Sight
This ordinance requires that the area between 3 feet and 10 feet above grade be kept clear in the area defined as the sight triangle. No structures, berms or shrubs taller than 3 feet and no trees with branches lower than 10 feet are allowed in the area.

Overgrown Lots
Grass or weeds cannot be taller than 6 inches in height.

Inoperative Vehicles
Inoperative vehicles may not be stored on residential property. Additionally, all vehicles on residential property must be properly licensed.

Trash, Debris and Other Materials
Residential property may not be used for open storage of vehicle parts, appliances, building materials, garbage, waste, trash or debris. It is the responsibility of the owner or occupant to keep the premises free from all such materials.

Yard Waste
All yard waste must be put in Kraft biodegradable bags. Branches must be cut to 4 feet in length and 2 inches in diameter.

Vehicles Parked on Grass
No vehicles, boats, campers, trailers, etc. shall be parked on the grass. They must be parked on approved surface (pavement, asphalt).

Exterior Structure in Disrepair
All homes shall be free of chipped paint and rusted fences. Home address numbers must be properly displayed.

Garbage Can Regulations
Garbage receptacles can be placed at the curb no sooner than 24 hours in advance of your scheduled pick-up. Garbage receptacles must be stored behind the front building line.

Signs
Signs in rights-of-way, on trees or telephone poles are prohibited. Banners, gas or air-filled balloons are permitted under specific guidelines and regulations. Banners and other temporary signs require a permit.

Open Burning
Open burning is prohibited except for the burning of aged logs in free standing outdoor fireplaces.

Overland Drainage
Village ordinances prohibit any fence, berm or landscaping from altering the drainage of any property. Also, Illinois Drainage Law states that the flow of surface water cannot be obstructed and that the point of entry of surface water onto lower land cannot be changed. Therefore, care needs to be taken to ensure that overland drainage routes are not altered within any parcel, especially within drainage easements and along lot lines, so that stormwater can flow unimpeded as originally intended and designed and so that any parcels are not adversely affected. If you are uncertain to drainage areas along your property, please contact the Community Development Department.

For more information on any of these ordinances please contact the Village of Romeoville at (815) 886-7200.

Building Permit

A building permit gives you legal permission to start construction of a building project in accordance with approved drawings and specifications. Building permits are very beneficial to you and Romeoville. By working with our expert code officials you will benefit from their knowledge of the building codes to ensure your construction project is built right, will be safe and will last. Safe construction practices help protect you, your family, your friends and your investment. Be sure to get your local code official involved with your project, because the Building Department is on your side.

When a Building Permit is Needed

The best way to find out if you need a permit is to call the Romeoville Building Department at (815) 886-7203. The staff is there to serve the public by providing information about safety and understanding of your local building codes. Be sure to discuss your plans with the code official before you begin construction to determine whether you need a permit. If a permit is not needed, the code official will answer your construction questions and provide valuable advice. Permits are usually required for the following:

- New buildings
- Additions (bedrooms, bathrooms, family rooms, etc.)
- Residential work (decks, garages, fences, fireplaces, pools-including inflatable pools, water heaters, sheds, etc.)
- Renovations (garage conversions, basement furnishings, kitchen expansions, re-roofing, etc.)
- Electrical systems
- Plumbing systems
- HVAC (heating, ventilating and air-conditioning) systems

Benefits of a Building Permit

Increases Value - Your home or business is an investment. If your construction project does not comply with the codes adopted by your community, the value of your investment could be reduced. Property insurers may not cover work done without permits and inspections. If you decide to sell a home or building that has had modifications without a permit, you may be required to tear down the addition, leave it unoccupied or do costly repairs.

Protection - A property owner who can show that code requirements were strictly and consistently met, as demonstrated by a code official's carefully maintained records, has a strong ally if something happens to trigger a potentially destructive lawsuit.

Ensures Safety - Your permit also allows the code official to protect the public by reducing the potential hazards of unsafe construction and ensuring public health, safety and welfare. By following code guidelines, your completed project will meet the minimum standards of safety and will be less likely to cause injury to you, your family, your friends or future owners.

Obtaining a Building Permit

Talk to Your Local Code Official

Your code official wants your project to be a success and will help you avoid potential problems that could cost you time and money. You will be asked some basic questions (What are you planning to do? Where?), advised of any requirements and, if necessary, referred to other departments for their approval. The code official will provide you with the resources and information needed for compliance with the applicable building codes. You will then receive an application for a building permit.

Submit Application

At this stage you will document the "Who, What, When, Where and How" of the job, along with any sketches or plans of the proposed work. Normally, separate permits are required for electrical, plumbing and heating or air-conditioning work. In a brief amount of time, the code official will review your plans and determine if your project is in compliance with local requirements. If your plans meet these requirements, a fee is paid and a permit is issued. If not, the code official may suggest solutions to help correct the problem.

Receive Permit

Now that you have been approved for a permit, you have legal permission to start construction. A fee, based on the size of the job, is collected to cover the cost of the application, the review and the inspection process. An experienced code official is available to you should you have any questions concerning your project. You should consider your code official as an ally who will help you make your project a success.

Job-site Visits

On-site inspections will be required to make certain the work conforms to the permit, local codes and plans. Again, you will have access to the expertise of the code official to help you with questions or concerns regarding the project and to ward off potential costly mistakes. The code official will let you know approximately how many inspections may be needed for your project. Usually, a one or two day notice is needed when requesting visits.

Receive Final Approval

The code official will provide documentation when construction is complete and code compliance is determined. You will then have the personal satisfaction of a job done right. Enjoy your new surroundings with the peace of mind and the knowledge that your project met the safety standards in your community.

Police Department

Specialized Patrol

All Terrain Vehicle Patrol

ATV patrol focuses on construction sites within the Village as well as wooded areas and any other area not accessible by patrol car.

Permanent Zone Assignments

Several years ago, the Department enacted permanent zone assignments for Patrol Officers. This was done to enhance officer familiarity with their zone assignments and to take "ownership" of their assigned areas in the reduction of crime and problem solving.

K-9 Unit

The Department utilizes a trained K-9 unit in its patrol function. The K-9 is trained to detect various narcotics, the tracking of missing people and handler protection.

Tactical Unit

Two Officers are assigned full time to a patrol tactical unit. This unit is assigned to work on the street and their primary focus is activity related to guns, gangs and drugs.

Programs for School Age Children

Drug Abuse and Resistance Education (DARE)

This program is taught to middle school students attending A. Vito Martinez, John J. Lukancic and St. Andrews.

School Liaison Officer Programs

For many years a full-time officer has been assigned to Romeoville High School during the school year. This Liaison Officer handles police matters that occur within the school.

Gang Resistance Education and Training (GREAT)

This class will be offered to 7th graders at A. Vito Martinez, John J. Lukancic and St. Andrews schools during the school year. Students are educated in the dangers of joining street gangs. They are also advised on constructive ways for children to resist the pressure to join a gang.

Safety Town

Child Safety Courses are given at Safety Town in areas such as Stranger Danger, Bicycle Safety and Pedestrian Safety. This instruction is available to all youth groups in the community. Annual Stranger Danger classes are offered in the elementary schools.

Traffic Education

The Department has three full time Officers assigned specifically to traffic related matters. In addition to handling motor vehicle accidents within the Village, this unit also teaches classes at the Romeoville High School Drivers Education program. These classes focus on safe driving and teaches students about the dangers of drunk driving. A mock accident scene is also staged using heavily damaged motor vehicles and volunteers who give a convincing demonstration of a severe motor vehicle accident.

Police Department

Family Services

Social Services

The Department offers no cost counseling to residents regarding marital issues, domestic violence, depression, anger management and parent/child relationships. We offer a full time licensed clinical social worker on staff. All documented reports of domestic violence are followed up by this Social Worker from a social services perspective.

Safety Programs

Project Childsafe

Funded by a federal grant, free gunlocks are given away to residents who request them. A waiver is signed by the resident. This program was adopted to reduce the number of children killed each year by accidental firearm discharges.

Child Passenger Safety

Our trained and certified Child Passenger Safety Technicians, by appointment, will assist residents in the installation of child safety seats.

Citizens Police Academy

The purpose of the Citizens Police Academy is to educate the public on the mission, purpose and goals of the Police Department. Through classroom and hands on training, members of the public are taught basic police concepts and procedures. This class meets once a week for 12 weeks. Previous class attendees have organized the Citizens Police Academy Alumni which meets monthly and assists the Department at special functions.

Crime Prevention

Neighborhood Watch Program

Neighborhood Watch teaches residents what to watch out for within their neighborhoods and helps forge a good relationship between the Police Department and residents to further our shared goal of having safe neighborhoods for all residents.

Park Watch

In conjunction with the Recreation Department, an Officer meets with neighborhood groups who live around a public park to teach about crime related matters and what the residents can look out for to help keep the park safe.

Nuisance Abatement Ordinance

To enhance the safety and quality of life in the neighborhoods, an ordinance has been adopted to control police calls for service at rental properties.

Home Security Surveys

Our Certified Crime Prevention Officer, by appointment, will conduct on site security surveys of a resident's home and premise. Weaknesses in home security are identified and cost effective corrections are recommended.

Vacation Checks

The Department offers a vacation check service for Village residents. If a resident goes away on vacation a police officer will check their home to make sure it remains secure. A form must be filled out at the Police Department prior to departure.

Fire Department

Fire Extinguisher Training

The Department is available for in-house fire extinguisher training for your employees. We provide all of the necessary materials for the training. You provide the extinguishers and we will do the rest. Depending on the number of employees, the class is about 30 minutes in duration. We utilize visual aids, as well as hands on practicals to instruct students in the proper way to operate extinguishers.

C.P.R. & First Aid Certification

We offer monthly certification classes for C.P.R, A.E.D. and First Aid. We are also available to do in-house instruction.

Station Tours

Ever wonder what a fire station looks like? Call us to schedule a station tour for both kids and adults. You will see first hand our equipment, station and some of your firefighters. We also provide tours for clubs and schools as well. If you are curious, give us a call.

Block Parties

Having a neighborhood get together? Give us a call and we will bring a fire engine out for a "show & tell" session. Kids and adults love it and it is a great way to see a fire truck up close and personal.

School Safety Demonstrations

By appointment, a firefighter is available to present a fire safety talk to your school classroom. Home fire safety and stop, drop & roll are a few topics we cover. We also provide materials and "goodie bags" for the kids. We can even custom design a program to fit your needs.

Smoke & Carbon Monoxide Detectors

The Fire Prevention Bureau will assist you in the installation and testing of your smoke & carbon monoxide detectors. Call us to schedule an appointment for one of our inspectors to assist you.

Tot Finder Program

The Tot Finder Program is designed to help firefighters find where a child's bedroom is located. This new program utilizes reflective decals that are placed on the lower outside corner of your child's bedroom door. This will show the firefighters what rooms may be occupied by children. And unlike the decals that were placed on the windows, these remain hidden from the outside. To obtain decals you can request them by calling our office or stop by Fire Station 1 to pick them up.

Juvenile Firesetter Intervention Program

If you are having a problem with a child playing with matches or lighters and you cannot stop this behavior, this program may be able to help. An evaluation will be done to determine whether a child is just in need of additional important fire safety education or professional counseling which we can help obtain for you. All information is kept confidential.

Seniors

Recreation Department Programs

For more information regarding any of these programs, please contact the Romeoville Recreation Department at (815) 886-6222.

Rules of the Road - This class is sponsored by the Secretary of State for Adults 50 and over. It is a refresher course for residents who are seeking to renew their driver's license.

Senior Advisory Council - Meets the 3rd Monday of every month at 10:00 a.m. at the Recreation Center. This program is open to any senior who wants to talk about crime prevention tips for seniors.

Life Line Screening - The Recreation Center in conjunction with Provena St. Joseph Medical Center administers 3 tests to check for possible stroke and heart problems.

Senior Tax Assistance - During the tax season the Recreation Department in conjunction with the Will County Senior Service Center assists seniors with the preparation of their taxes. This service is free of charge and by appointment only.

Ride Around Town - Residents can utilize this service for rides throughout Romeoville and surrounding areas for various appointments, shopping or dining. On Monday this service runs between the hours of 9:30 a.m. and 1:00 p.m. and Tuesday and Thursday between the hours of 9:00 a.m. and 3:00 p.m.

Police Department Programs

For more information regarding any of these programs, please contact the Romeoville Police Department at (815) 886-7219.

Special Needs Program - This program is for seniors who suffer from memory loss problems such as Alzheimer's. A photo is taken and placed in the police data bank along with their address so the senior can be returned home.

Senior Fraud Prevention Seminar - This program identifies the dangers of con games, scams and identity theft.

Home Security Survey - This program makes recommendations to improve your safety.

Well Being Checks - Relatives can contact the Police Department and have an officer check a senior's well being.

Social Service Unit - The Police Social Worker assists seniors with personal and family problems.

Fire Department Programs

For more information regarding any of these programs, please contact the Romeoville Fire Department at (815) 886-7231.

Disability Key Boxes - For residents who cannot answer the door due to a disability, exterior key safes are available for purchase. These boxes are temporarily mounted on the front door for access by the first responders. This also allows them to enter without damaging the door. Applications can be obtained at Fire Station 1, 18 Montrose Drive.

File of Life - This is a free program where seniors display a magnetic card holder on their refrigerator. Inside it contains vital medical history for the first responders. This is very important if there is an emergency where the patient cannot relay this information. Seniors can obtain one of these free of charge at Fire Station 1, 18 Montrose Drive.

Blood Pressure Checks - On the last Thursday of each month, the Romeoville Fire Department attends the Golden Age Club to offer blood pressure checks for all who attend. They are also available to answer any questions regarding fire safety and health related issues. Residents can also visit any of our fire stations anytime for a blood pressure check.

Water Department

Water Bills

Water bills are issued on a monthly basis. Senior citizens (age 62 or over) who own a home are entitled to a 10% rate reduction on their water bill. Proof of age is required.

Drop Box

All payments put in the Village's drop box are retrieved by 8:00 a.m. Monday through Friday. The drop box is located in front of Village Hall, 1050 West Romeo Road.

Currency Exchange Payments

Residents also have an option of making payments at the following currency exchanges locations:

Hampton Park Currency Exchange
615 Access Drive
Romeoville, IL
(815) 886-9140

Weber & 135th Currency Exchange
461 N. Weber Road
Romeoville, IL
(815) 372-0113

Be aware that payments will be posted to your account within 24 to 48 hours and a service fee will be charged by the currency exchange.

Opening or Closing Your Water Account

To open a new water account you must fill out our Application for Service form at Village Hall, 1050 West Romeo Road. Village Hall is open from 8:00 a.m. - 5:00 p.m. Monday - Friday. If you own the home, you may call Village Hall at (815) 886-7212 to open your water account. If you are renting the home you will need to bring a copy of your lease, your landlord's name, address and telephone number and a $100.00 security deposit.

If you are moving and wish to close your water account you must arrange a final on-site meter read with the Village. Before you move out, call the Water Billing Department at (815) 886-7212 to schedule an appointment to have a visual meter reading taken. Also, be prepared to give a forwarding address. Please call at least two days in advance. The water account will remain in your name until the final on-site meter read is conducted.

Automatic Bill Payment

Through participation of this program the Village will automatically deduct payment of your water/sewer & refuse collection bill from your checking or savings account. You will continue to receive bills indicating your consumption, amount owed and the due date. Accounts are not automatically deducted until the due date on your bill. You will never pay early or late. Your bank statement will show the date and amount of the automatic payment.

The Village's automatic payment program has three easy steps for enrollment.
1) Complete the authorization form, which is available on our website at www.romeoville.org
2) Attach a voided check from your account
3) Return the form and voided check to: Village of Romeoville - 1050 West Romeo Road Romeoville, IL 60446

Online Bill Payment

The Village of Romeoville has launched a new, convenient online water bill payment program. This new program will post payments to the account immediately and allow users to inquire about payment history and usage. Payment for water bills may be made online at www.romeoville.org using Discover, MasterCard and Visa cards. Users must have the water billing account number and the last name on the account.

Public Works Department

Tree Trimming & Chipper Service

- Place the branches in the parkway area in front of your home.
- Please do not bundle these branches.
- Small sticks, twigs, clippings and raked material must be placed in yard waste bags, in compliance with yard waste regulations, to be picked up on your regular waste collection day.
- Brush and branches must measure between three and eight feet in length and may be up to six inches in diameter.
- Brush must be stacked on the parkway in front of the home with the cut ends toward the street.
- Once placed in the parkway, contact the Public Works Department at (815) 886-1870 to arrange a pick up.
- The Village is not able to trim trees or remove branches from any private property areas.

The Village does have a program of trimming parkway trees. If you know of a tree that is blocking view of a stop sign or traffic signal and needs immediate attention, please contact the Public Works Department at (815) 886-1870.

Leaf Regulations

Do not rake leaves into the street or put them in plastic bags. Leaves must be put in Kraft yard waste bags for disposal. All landscape waste must either be bundled or placed in yard waste bags. As always, mulching lawn mowers and compost piles are encouraged as an alternative to disposal of yard waste.

Hydrant Flushing

The Village of Romeoville flushes the fire hydrants in the spring and fall. The purpose of flushing is to remove sediment and mineral deposits that settle on the bottom of water mains and to verify proper operation of hydrants. Discolored water can be drawn into homes or businesses if water is used during or immediately after area water mains are flushed. The discolored water results from naturally occurring minerals that will be dislodged during flushing. This mineralized water is not harmful to drink, but could cause laundry stains. If you have any questions or concerns about the water main flushing, please call the Public Works Department at (815) 886-1870.

Garbage Collection

- Each residence will be provided with a 96 gallon cart and senior citizens will receive a 64 gallon cart.
- Residential rubbish is collected once a week from the front curb of each residence.
- Rubbish should be placed at the curb no more than 24 hours prior to your normal pick up schedule.
- Yard waste must be put in biodegradable bags only and no bag may exceed 50 lbs.

If your pick up date falls on a legal holiday, pick up will be made on the following day (including Saturdays). The observed holidays are: Memorial Day, July 4th, Labor Day, Thanksgiving, Christmas Day and New Year's Day.

A 64 gallon recycling toter will be provided to each home at no charge. Items to be recycled include newspapers, glass bottles and jars, tin and aluminum cans, plastic and cardboard. Recycling bins will be picked up on your normal garbage day. In addition, Waste Management will pick up freezers, refrigerators, air conditioners, ranges, washers, dryers, microwaves, etc. There is no additional charge for this service but you must contact Waste Management prior to putting out any large items. Yard Waste toters are available for rent by calling Waste Management. Residents can contact Waste Management at (815) 725-4200.

ATTACHMENT 2
BRUSHY CREEK MUNICIPAL UTILITY DISTRICT
ROUND ROCK, TEXAS

Brushy Creek
Municipal Utility District

16318 Great Oaks Drive • Round Rock, Texas 78681

Phone (512) 255-7871 • FAX (888) 843-7326

Email: CustomerService@bcmud.org • Website: www.bcmud.org

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Brushy Creek
Municipal Utility District

16318 Great Oaks Drive • Round Rock, Texas 78681

Phone (512) 255-7871 • FAX (888) 843-7326

Email: CustomerService@bcmud.org • Website: www.bcmud.org

RESIDENT INFORMATION PACKET

The purpose of this packet is to provide residents with information about Brushy Creek Municipal Utility District (the District) and to answer commonly asked questions. If you have any questions after reading the packet, please contact Customer Service at 512-255-7871. For a list of current activities, visit the District website at www.bcmud.org.

Our Mission

Promote the highest quality of life in the Brushy Creek Community by providing the best level of water and wastewater, parks and recreation, and other services in the most cost-effective manner.

Sources of Information

Customer Service
Brushy Creek Municipal Utility District Customer Service is located in the Brushy Creek Community Center,
16318 Great Oaks Drive
Round Rock, TX 78681
Phone 512-255-7871
Fax 888-843-7326
Customerservice@bcmud.org

Customer Service Hours

Sunday	Monday - Friday	Saturday
Closed	7:00 a.m. – 7:00 p.m.	9:00 a.m. – 3:00 p.m.

Website
For the most current information, please visit the District website at www.bcmud.org. One of the District's goals is to make our website the primary information resource. By providing an email address to Customer Service, customers can receive new information as it is updated.

Signs
The District maintains five LED signs with current information on recreational activities, District business, and urgent messages. These signs are located at the Brushy Creek Community Center on Great Oaks Drive, on O'Connor Drive by the HEB, at Cat Hollow Park, at the Water Facility in Brushy Creek North, and on Cornerwood Drive near the RRISD Technology Center.

Newsletter
The District publishes a newsletter every month, which is included in your Brushy Creek utility statement. This newsletter contains information on recent Board action, news within the District, the Community Center, and recreation news. The newsletter can also be viewed on the District website.

Catalog
The Community Center publishes a Parks and Recreation Program Catalog twice a year. This catalog is mailed to all residents of the District. The catalog contains a list of athletic leagues, aquatics programs, children's activities, camps, and classes for all ages. A link to the current catalog may be found on the District website.

Public Information
The District is subject to the Public Information Act and the Open Meetings Act, state and federal laws allowing individuals, private companies, and government organizations access to District documents. The District is committed to complying with public information requests while safeguarding protected confidential information. Requests for documents can be made in person at the Customer Service office located in the Community Center, by mail to the attention of the Public Information officer at 16318 Great Oaks Drive, Round Rock, TX, 78681, by fax at 888-843-7326, by email at PublicInformation@bcmud.org, or through the District website under the *Board & Committees* link. All requests should be marked to the attention of the Public Information Officer.

Other Important Resources for Service

AT&T Telephone (phone, internet, & cable)	800-464-7928	Time Warner Cablevision (phone, internet, & cable)	512-485-5555
TXU Electric	800-242-9113	Pedernales Electric	888-554-4732
Oncor-streetlight outage	888-313-4747	Atmos Energy (natural gas)	866-332-8667
Round Rock Refuse	512-255-4980	Clear (phone & internet)	877-537-9350
Power to Choose (Electric)	866-797-4839		

Other Important Phone Numbers

Police
The Williamson County Sheriff Department has jurisdiction in the District. For non-emergencies contact 512-943-1389. **Emergencies - Dial 911**

St. David's Round Rock Medical Center
512-341-1000

Round Rock Independent School District
512-255-4431

Streets, Roadways & Intersections
The streets and roads in the District are maintained by the Williamson County Road and Bridges Department.
512-943-3330

Dig-Tess
Before digging contact Dig-Tess to have underground utility lines located. www.digtess.org
800-344-8377

What is a Municipal Utility District?

A municipal utility district is a political subdivision of the State of Texas authorized by the Texas Water Code with oversight by the Texas Commission on Environmental Quality (TCEQ) to provide water, wastewater/sewage, drainage, and other services within the municipal utility district boundaries.

A municipal utility district functions similarly to a city but does not have the broad powers of a city such as zoning and building permitting, nor can it charge or collect franchise taxes or sales taxes. Businesses located within the Brushy Creek Municipal Utility District boundaries only charge the state sales tax of 6.25%. A municipal utility district lying in an extraterritorial jurisdiction (ETJ) of a city can be annexed by that city subject to certain provisions and requirements in the state law.

History of the District

Brushy Creek Municipal Utility District was formed as Williamson County Municipal Utility District No. 2 on October 27, 1977 with a confirming election on January 21, 1978. The District originally encompassed approximately 725 acres of land. An annexation in 1983 involving most of the land in the present District south of Brushy Creek increased the District to 2,210 acres.

The District name was changed to Brushy Creek Municipal Utility District on August 31, 1990. The District includes two non-contiguous areas, one lying between Sam Bass Road and FM 1431 and one area lying mainly between Brushy Creek and RR 620, but also including an area south of RR 620. The primary neighborhoods include Brushy Creek North, Sendero Springs, Brushy Creek South, Hillside, the Villages of Brushy Creek, Cat Hollow, the Meadows of Brushy Creek, the Woods of Brushy Creek, Liberty Village, Cat Hollow Condominiums, and Highland Horizons. Please refer to the Home Owners Associations section for a complete list.

The District operates its own water treatment facility and is currently treating water from Lake Georgetown with the most advanced membrane filtration technology. The District also operates two elevated water towers; a 750,000 gallon composite tank located on Neenah Avenue and a 300,000 gallon elevated storage tank was constructed in Sendero Springs adjacent to the Brushy Creek North Subdivision.

The Brushy Creek Municipal Utility District's wastewater/sewer is treated by the Brushy Creek Regional Wastewater Treatment Plant owned by the cities of Round Rock, Cedar Park, and Austin.

The District's parks system has grown dramatically during the 30+ year history. The District parks and greenbelts include Brushy Creek North Park, Little Village Park, Cat Hollow Park, Creekside Park, Community Park, Pepper Rock Park, Racine Woods Park (also known as Sink Hole Park), Sendero Springs Park, Shirley McDonald Park (duck pond), Sendero Springs Greenbelt, the Woods Greenbelt, Liberty Walk Greenbelt, Community Park Greenbelt, and Wildcat Trail. The District has over nine miles of trails and an 18-hole disc golf course.

The District also operates four public swimming pools, Cat Hollow, Creekside, Highland Horizon and Sendero Springs. The Sendero Springs and Highland Horizon pools are open year round and are heated in the winter months.

The District is seeking to provide a sense of community through utility services, parks, support of community groups and activities, and a staff dedicated to serving the community.

District Board of Directors

The District is governed by an elected five-member Board of Directors. Directors are elected at-large and serve 4-year staggered terms. Elections are held every even numbered year in November. The Board meets the second and fourth Thursday of each month. Meeting agendas are posted within the glass case bulletin board located at the entrance to the Brushy Creek Community Center, on the District website and at the Williamson County Courthouse located in Georgetown.

Directors also serve as members of various community based advisory committees. Residents are welcome to attend the Board of Directors meetings and encouraged to serve on advisory committees. Please contact Customer Service to volunteer.

Board and Committee meeting agendas and packets can be found on the District website under the "*Board & Committees*" link.

Board of Directors:	512-255-7871
Asst Sec/Asst Treasurer, Donna P. Parker	Place4@bcmud.org
Secretary, Jeffery D. Goldstein	Place3@bcmud.org
President, Rebecca Tullos	Place1@bcmud.org
Vice President, Russ Shermer	Place2@bcmud.org
Asst Sec/Treasurer, Shean Dalton	Place5@bcmud.org

District Committees

The District has three active community based advisory committees. These committees consist of the Parks and Recreation Advisory Committee, the Community Center Advisory Committee, and the Water and Wastewater Advisory Committee. The purpose or mission of committees is to act as conduit providing information and ideas from the Board of Directors to the Community and from the Community to the Board of Directors.

Residents are welcome to attend any committee meetings and encouraged to serve on a District advisory committee. Agendas and meeting minutes may be found on the District website. Select *Board & Committees* link. Please contact Customer Service with any questions regarding District committees.

Meeting times and place:

Parks and Recreation Advisory Committee
Meets the 1st Monday of every month
Location: The Brushy Creek Community Center

Community Center Advisory Committee
Meets the 2nd Monday of every other odd month
Location: The Brushy Creek Community Center

Water, Wastewater and Stormwater Advisory Committee
Meets Quarterly on the 3rd Monday of that month
Location: Water Treatment Facility

Property Taxes

The District has taxing authority separate from any other taxing authority and may, subject to voter approval, issue an unlimited amount of bonds and levy an unlimited rate of tax in payment of such bonds. The current tax rate on property in the District is $0.50 on each $100.00 of assessed appraised value.

The Defined Area Taxes – The tax rate for property located in the Defined Area is $0.86 on each $100.00 of assessed appraised value. This includes the $.50 District tax and $.36 Defined Area tax.

The District sets the tax rate annually at publicly held Board meetings, generally in September. Board discussions regarding the tax rate and subsequent year budget occur at meetings prior to the tax rate hearing.

The Williamson Central Appraisal District collects the District taxes and is the taxing authority for property within the District. Questions and information regarding other taxes that must be paid by property owners in the

District can be answered by the Williamson Central Appraisal District. The office is located at 625 FM 1460, Georgetown, TX, 78626-8050, and the telephone number is 512-943-1603. To view your current appraised value and property tax rates visit website wcad.org.

For more information about the District and Defined Area and the related tax rates, please refer to the District's website under the *New Resident Information* link or contact Customer Service for a copy of the Notice to Purchaser.

Defined Area

A defined area represents a geographical area that is designated by a board of directors of a water district to pay for infrastructure improvements, facilities or services that primarily benefit the defined area. Property owners pay for defined area facilities by payment of a defined area tax in the same way property owners within a water district pay for facilities financed by the water district.

The District has a Defined Area that includes Cornerstone (also known as Highland Horizons subdivision) and section 2 through 10 of Sendero Springs. The Defined Area was established by order of the Board of Directors of the District on December 13, 2001 and was approved by the voters that lived within the Defined Area February 2, 2002. Additional information and a map of the Defined Area can be found on the District website under the *New Resident Information* link.

Out-of-District Utility Customers

The District provides utility services to some customers that are not located within the District. The largest numbers of Out-of-District customers are located in Brushy Bend Park service area. Out-of-District customers are subject to the same rules and regulations including water conservation as District customers.

Out-of-District utility customers pay different utility rates but do not pay property taxes to the District. Therefore, they are not eligible to vote in District elections and are charged non-resident rates for Recreation programs. The District does not provide wastewater/Sewer or solid waste services to Brushy Bend Park residents.

Water Conservation and Drought Contingency Plan

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the District has adopted the following regulations and restrictions on the delivery and consumption of water.

Voluntary Conservation
At all times when mandatory conservation requirements are not in effect Users are requested to voluntarily limit the use of water for non-essential purposes and to practice water conservation in accordance with the following voluntary watering schedule:

Property Address	Recommended Watering Day
Odd-Numbered Addresses	Odd-Numbered Days
Even–Numbered Addresses	Even-Numbered Days

In the event no address number exists for the outdoor water use location, Users are requested to voluntarily restrict water use to even-numbered days only.

The goal of such voluntary measures is to increase public awareness of limited water resources and to voluntarily reduce water demands that would have occurred in the absence of any mandatory water conservation measures.

Criteria for Initiation and Termination of Response Stages

Conservation Conditions – For purposes of this Plan, the District hereby adopts the Conservation Conditions set forth below. These Conservation Conditions are for the purpose of responding to, but not limited to, the following situations: (i) reduction of available water supply; (ii) water production or distribution system limitations; (iii) supply source contamination; or (iv) water system outage due to the failure or damage of water system components. The General Manager shall monitor the water supply and demand conditions within the District for purposes of implementing the applicable Stage of this Plan.

(a) Stage 1 Conservation Condition – This condition exists when: (i) the demand on the District's water supply facilities reaches or exceeds eighty percent (80%) of the production or transmission capacity of such facilities for five (5) consecutive days, as determined by the District's General Manager, or (ii) other criteria as deemed prudent by the General Manager or Board of Directors of the District.

(b) Stage 2 Conservation Condition– This condition exists when: (i) the demand on the District's water supply facilities reaches or exceeds ninety percent (90%) of the production or transmission capacity of such facilities for five (5) consecutive days, as determined by the District's General Manager; (ii) BRA declares a Stage II Drought Condition; or (iii) other criteria as deemed prudent by the General Manager or Board of Directors of the District.

(c) Stage 3 Conservation Condition– This condition exists when: (i) the demand on the District's water supply facilities reaches or exceeds ninety five percent (95%) of the production or transmission capacity of such facilities for three (3) days, as determined by the District's General Manager, (ii) BRA declares a Stage III Drought Condition; or (iii) other criteria as deemed prudent by the General Manager or Board of Directors of the District.

(d) Stage 4 Conservation Condition– Emergency Water Shortage Condition – This condition exists in the event of a fire, flood, hurricane, lightning, tornado, windstorm; or any other act of God, riot, terrorist act, loss of power, or any other occurrence which results in the inability of the District to provide water to Users or a likelihood thereof, as determined by the General Manager or Board of Directors of the District.

The above information only represents a small part of the District's Water Conservation and Drought Contingency Plan. For a copy of the complete document, please contact Customer Service or access the District website under the *Utilities* link.

Voting

The Brushy Creek Community Center is an official Williamson County voting site. Early Voting, General Elections, and Primary Elections are scheduled at the Community Center. Run-Off Elections are not held at the Community Center.

Home Owner Associations

Brushy Creek Municipal Utility District is comprised of many subdivisions, most of which have home owners associations. These associations were formed as defined by deed restrictions and operate to maintain deed

restrictions and agreements between the home owners and developers. Additional information may be obtained through these contacts.

Home Owners Associations & Contact Information	
Brushy Bend Park (out of District)	www.brushybendpark@yahoo.com
Brushy Creek North	www.bcnna.org
Brushy Creek South and Highlands of Brushy Creek	No active HOA
Brushy Creek Village	www.bcvhoa.org
Cat Hollow Condominiums	www.cathollowcommunity.com
Cat Hollow	www.cathollow.org
Highland Horizons	www.highlandhorizon.com
Hunter Brook	HunterbrookHOA@Hotmail.com
Liberty Village and Neenah Oaks	lvnoboard@gmail.com
Meadows of Brushy Creek	www.meadowshoa.com
Sendero Springs	www.senderosprings.org
Woods of Brushy Creek	www.wbchoa.org
Wood of Brushy Creek, Section VI	WB6manager@goodwintx.com

Utility Services Provided by the District

The utility services provided by the District include:

- Water
- Wastewater/Sewer
- Solid Waste and Recycling

Utility Services

Utility service can be established by completing the service application on the District website, *Forms & Documents* link or *Customer Service* link or by contacting Customer Service.

All new service accounts require a minimum $100.00 deposit for standard water meters and a non-refundable administrative fee of $30.00. When an account holder closes an account, the deposit will be applied toward the final bill and any remaining balance will need to be remitted. Should there be a credit; a check will be mailed to the account holder. Service requests are processed Monday through Friday, within twenty-four hours of contact with Customer Service. Requests will not be processed after 5:00 PM or on District holidays.

Water Leaks & Service Problems

Water leaks and other service problems should be reported to Customer Service. Arrangements will be made to have the Public Works staff investigate and repair. Customer Service can also arrange to have service lines marked on your property upon your request.

Permits

The District requires any resident installing a water heater or any other water treatment devices that require plumbing work to be performed in the District receive a permit from the Customer Service office. This requirement ensures that the company which installs a device will obtain a permit and properly install the equipment within the rules and regulations of the District. Please keep in mind that District policy prohibits us from providing recommendations of service providers.

A list of commonly installed items requiring a permit include: water heaters, water softeners, pool heaters, and irrigations systems. Permit applications are available at www.bcmud.org, *Forms & Documents or Customer Service* links or through Customer Service.

Explanation of Utility Bill Charges and Fees

Water

Water rates are based on a 5/8th inch Standard meter.

In District		Out of District	
Base Fee	$14.00	Base Fee	$37.42
Off-Peak (Oct-May)	$2.10 per 1,000 gallons used	Off-Peak (Oct-May)	$2.10 per 1,000 gallons used
Peak (June-Sept)	$2.75 per 1,000 gallons used	Peak (June-Sept)	$2.75 per 1,000 gallons used

Wastewater/Sewer

New residents are billed based on an average usage of 7,000 gallons until the winter average is established. The District uses a sewer average based on four (4) months water consumption from November through February of the previous year to calculate your monthly bill. Residents are able to impact annual bills to some extent by conserving during these four months. Upon request, a six-month consumption history may be used to adjust your bill below the 7,000 gallon District average.

In District		Out of District	
Base Fee	$6.00	Base Fee	$12.00
New Resident	$2.70 per 1,000 gallons based on District average of 7,000 gallons	New Resident	$10.80 per 1,000 gallons based on District average of 7,000 gallons
Established Resident	$2.70 per 1,000 gallons based on 4 month water consumption average (Nov-Feb of previous year)	Established Resident	$10.80 per 1,000 gallons based on 4 month water consumption average (Nov-Feb of previous year)

Should you experience a water leak or fill a swimming pool during the averaging months you will need to complete a Sewer Adjustment Form that can be located at www.bcmud.org, *Forms & Documents* link or by contacting Customer Service.

Solid Waste

Residents are responsible for solid waste fees which are included on the monthly utility statement. Round Rock Refuse is the service provider for Brushy Creek Municipal Utility District. Collection occurs weekly.

In District and Out-of-District
$16.00 Standard Fee – 1 garbage cart
$20.00 Upgrade Fee – 2 garbage carts
$4.00 for every additional cart over 2

Recycling

Recycling is available for all residents upon request. This service is also provided by Round Rock Refuse. Collection occurs every other week.

In District and Out of District
$4.00 - 1 recycling cart
$4.00 – for each additional cart

Acceptable recyclable items include rigid plastic containers with a number 1 - 7 in the recycle symbol on the container, paperboard (cereal & shoe boxes), glass bottles & jars, aluminum cans, steel cans, tin cans, food boxes, paper towel & toilet paper rolls, newsprint, colored flyers in the newspaper, white office paper, colored office paper, magazines, and all corrugated cardboard. Large amounts of cardboard should be bundled and placed next to the recycle bin.

Items not accepted include styrofoam, foil and aluminum tins, paper towels, toilet paper, facial tissue, plastic bags, wet paper, paper plates, plastic utensils, and food boxes with a shiny lining (milk cartons, juice boxes).

Contamination occurs when a recyclable item is made non-recyclable and can happen in several ways:

Food waste – wash containers. When a plastic tray from prepackaged meals/TV dinner is placed in the recycle bin with food still on it contamination happens. The entire recycling bin is contaminated and all items go in the trash. Rinsing/washing recyclables keeps items recyclable, plus it keeps your recycle bin tidy.
Placing items in the bin that are **Non Recyclables** is contamination. Plastic bags are not recyclable in your recycle bin. They are recyclable if returned to the correct place (HEB and Wal-Mart accept them). When they are put in the recycle bin, they clog up the sorting equipment at the recycle plant. Please do not place items in the bin unless they are on the accepted list.

Regulatory Compliance Fee
The District is required to maintain a Storm Water Permit from the Texas Commission on Environmental Quality. The Regulatory Compliance fee is what is used to fund the Storm Water Permit. The Regulatory Compliance Fee is on the monthly utility statement. The fee is based on the property water meter size with the standard residential 5/8 inch meter charge being $1.50 per month.

Non-Standard Meter Fees
The District's Rate Order outlines base fees related to non-standard sized meters and other District fees. The Rate Order is labeled *District Fees and Charges* on the District's website.

Billing Cycles and Payment Options
Utility payment due dates are the first day of each month or the fifteenth day of each month and is reflected on the monthly utility statement. Due dates are based on where the property is located within the District. Utility statements may be viewed and paid online.

Our website has special features such as payment alerts and recurring payment options. Other payment options are direct debit, telephone (credit card), in person at the Customer Service, or the white drop box located at the Brushy Creek Community Center. To sign up for Direct Debit from a bank account a Direct Debit Form will need to be completed. The form is located on the District website under District Forms or can be obtained from the Customer Service Office. If the payment due date is a Sunday or District approved holiday, payment can be received without any penalties on the following business day. Please note that the Customer Service Office is open on Saturday and due dates that fall on Saturday will need to be paid before or on that date. If you do not receive your bill in the mail, please contact 512-255-7871 and select option two (2). Failure to receive a monthly utility statement does not negate the responsibility to make payment by the due date.

Late Fees
A late fee of 15% of the current balance is assessed the day after the due date and a delinquency notice is mailed. For accounts remaining delinquent 15 days from the due date, an administrative fee of $25.00 is applied to the account. The District will make notification either by phone or door tag of a disruption in service in five days if payment is not made on the account. Services will be interrupted for accounts remaining delinquent 20 days after the due date. In order for services to be restored, the delinquent balance, the 15% late fee, the $25.00 penalty, and a $30.00 reconnect fee must be paid in full. The delinquent notice states the date

the accounts will be assessed the penalty of $25.00 and the date payment must be received in order to avoid service interruption.

Request of Penalty Delay - The Texas Legislature enacted a bill, effective May 25, 1993, allowing an elderly person who is 60 years of age or older to request the delay of penalty on their utility account until the 25th day after the date on which the bill is issued. Eligible customers can fill out a Request of Penalty Delay form from the District website under District Forms or can obtain a copy at the Customer Service Office. A copy or validation of a driver's license is required for approval.

Water Disconnection for Non-Payment
To restore services due to non–payment, all past due balances plus all additional fees assessed must be paid in full. Payment must be received before 5:00 PM for service to be restored on the same day. Services will be restored the following business day for payments received after 5:00 PM.

Residents are prohibited from restoring their own services when disconnected by the District. If a service address is found to be restored by anyone other than a District employee, the account holder will receive a service penalty of $250.00. The penalty must be paid prior to services being restored.

Should disconnection of water service pose imminent danger to any person living in the residence due to illness or other extenuating circumstance, please notify us in writing so accommodations may be made.

Recreation

Community Center
The District currently operates the Community Center for the use and enjoyment of the residents of the District. The District offers residents the opportunity to become a member of the Community Center in order to obtain certain privileges and discounts that are not available to the public at large. Non-residents of the District may purchase a membership to the Community Center at a higher rate.

The Community Center is approximately 36,000 square feet and includes two full gymnasiums, an indoor walking track, a group exercise room, two racquetball courts, men's and women's locker rooms with showers, fully equipped weight room, child play area, game room, craft room, community lounge, kitchen and banquet or meeting rooms.

The District publishes a Parks and Recreation Program Catalog twice a year listing a variety of programs, both recreational and educational, covering a multitude of age groups and varied abilities. The catalog lists rates for renting meeting rooms and pavilions in the District. A copy of the catalog can be obtained at the Community Center or viewed at www.bcmud.org, Registering for activities on-line is simple and convenient. All activities, number of spaces filled and the number of spaces available may be viewed.

Online registration requires creation of a login. Once a log in is created you are able to view a history of registrations, receive updates for activities for which you have enrolled and other upcoming events. Contact Customer Service for assistance, if needed.

Community Center Hours

Sunday	Monday - Friday	Saturday
10:00 a.m. – 6:00 p.m.	5:30 a.m. – 10:00 p.m.	6:00 a.m. – 10:00 p.m.

Parks, Pools, and Greenbelt Information

The District currently operates a number of parks, greenbelts, and swimming pool facilities for the use and enjoyment of its residents. Below is a list of locations with associated amenities. A map of District trails can be found at www.bcmud.org under *Recreation.*

Pool Passes and Tennis Passes must be purchased at Customer Service. Rates and more information can be found in the Parks and Recreation Program Catalog or at www.bcmud.org.

The Board of Directors has established rules and policies for the use of District parks, pools, and greenbelts. These may be viewed under *New Resident Information* link on the website or contact Customer Service for a copy.

	ADA Parking	ADA Playscape with swings	All Weather Trail	BBQ Grills	Baseball Field	Basketball Courts	Bat Observation Deck	Bath House	Benches	County Trailhead	Hike & Bike Trail in miles	Disc Golf	Duck Pond	Fitness Stations	Park Area in acres	Pavilion	Picnic Tables	Playground/Playscape Area	Pool	Pool (Heated)	Recreation Facility (Indoor)	Restrooms	Sand Volleyball Court	Soccer Fields/Practice Fields	Tennis Courts	Free Wi-Fi @ Pools & Com Ctr	Racquetball Courts	Volleyball Courts
BRUSHY CREEK NORTH PARK 4000 Park Drive	•	•		•					•		0.3 mile			•	4.91		•	•					•	•				
THE LITTLE VILLAGE PARK Whitebrush Loop/Pocono Drive									•					•	1.91		•	•	•									
CAT HOLLOW PARK & POOL 8600 O'Connor Dr., 512/244-2934	•	•	•	•	•	•		•	•		0.9 mile				11.62	•	•	•	•			•		•	•	•		•
CREEKSIDE PARK & POOL 4300 Brushy Creek Rd., 521/255-6273	•	•	•	•		•		•		•	0.4 mile				3.50		•					•			•	•		
COMMUNITY CENTER & PARK 16318 Great Oaks Dr.	•	•	•	•	•	•	•		•		0.9 mile			•	20.97	•	•	•			•	•	•	•		•	•	•
PEPPER ROCK PARK 8609 Pepper Rock Park Dr.	•			•	•	•			•		0.1 mile				4.88	•	•	•				•		•				
RACINE WOODS PARK 8174 Racine Trail									•						0.62		•	•										
Highland Horizon Pool 410 Highland Horizon	•	•						•									•	•	•	•	•	•				•		
SENDERO SPRINGS PARK & POOL 4203 Pasada Lane, 512/218-1495	•			•				•	•		0.3 mile				7.47	•	•	•		•	•					•		
SHIRLEY MCDONALD PARK 4390 Brushy Creek Rd.	•	•							•		0.4 mile		•		7.66		•	•										
SENDERO SPRINGS GREENBELT											2.34 mile				42.26													
THE WOODS GREENBELT											1.66 mile				13.22													
LIBERTY WALK GREENBELT	•										0.47	•			26.20													

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& DISC GOLF COURSE						mile										
COMMUNITY PARK GREENBELT	•				•	0.85 mile		55.97								
WILDCAT TRAIL						0.68 mile										

Vandalism

Rewards – The District offers a $500 reward for information resulting in the arrest and conviction of vandals.

Maintenance

The District maintains its parks, pools and trails. The District is also responsible for maintaining the median along Great Oaks Drive. Several events are hosted annually by the District encouraging community involvement in the upkeep of District lands and facilities. **Keep Brushy Creek Beautiful**, **Earth Day**, and **Texas Recycle Day** dates and times of directed activities are published in the District newsletter, Parks and Recreation Program Catalog and on the District website.

Thank You

We hope you enjoy all the services the District provides and welcome you to the neighborhood. For additional information, please visit the District website or contact Customer Service in person, via email or by telephone.